

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	9	2013	To	31	8	2014

**Reference and administration details**

<b>Charity name</b>	Maryculter Woodlands Trust
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	<b>SC044224</b>
<b>Charity's principal address</b>	4 Oldman Road
	Maryculter
	Aberdeenshire
	<b>Postcode AB12 5BZ</b>

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Ed Thorogood	Director (Chair)		MWT members
2	David Brainwood	Director		MWT members
3	Inga Milne	Director		MWT members
4	Trevor Hastings	Director		MWT members
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The Trust is administered in accordance with the terms of the Constitution of the Maryculter Woodlands Trust. This was created with the assistance of Maclay Murray Spens LLP to ensure compliance with the conditions needed for a Scottish Charitable Incorporated Organisation. Our SCIO application was approved by OSCR on 26<sup>th</sup> August 2013.

### Trustee recruitment and appointment

Prior to the creation of the SCIO in Aug 2013, the Maryculter Woodlands Trust already had a board of directors appointed at the previous AGM (May2013). These directors formed the Interim Board upon establishment of the SCIO. Appointment and removal of Directors is in accordance with the SCIO constitution i.e. each director is elected by members of the SCIO at the AGM, with conditions applied on length of tenure. Co-opting of up to two additional directors requires unanimous agreement of the existing directors and all such co-opted directors are obliged to stand-down no later than the next AGM.

## Objectives and activities

### Charitable purposes

- 1) to advance environmental protection including preservation, sustainable development, native habitat restoration and conservation of the natural environment (across fauna, flora and biota) in the community woodlands at Maryculter, Aberdeenshire;
- 2) to advance the education of the wider community (including those attending local schools, universities, local clubs and organisations) about the natural history, environment, archaeological and cultural heritage of the Maryculter woodlands
- 3) to manage Community land and associated assets in a sustainable manner. e.g. by providing wood chips/pellets for local fuel and cut timber products (posts, hazel canes etc)
- 4) to promote, develop and manage projects and initiatives for recreation and leisure in the Maryculter woodlands

### Summary of the main activities in relation to these objects

The Maryculter Woodlands Trust is in the process of raising £240,000 to purchase 67hectares of woodland in Aberdeenshire from Forestry Commission Scotland. FCS will not allow any maintenance or improvement work in the wood during the fund-raising period.

We are currently collaborating with Kincardine Forest School to establish the feasibility of a Forest Kindergarten in the wood.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

- Approval from FCS to purchase the FCS wood in Maryculter, Aberdeenshire, received on 23<sup>rd</sup> Sept 2013. The deadline for raising the capital funds is 18<sup>th</sup> May 2015.
- MWT raised £6486 in the reporting period, including £2192 from four local fund-raising events.
- MWT spent £4860 in the reporting period (covering legal, valuation, website and postal ballot costs).
- Published 2 articles in the South Deeside community newsletter
- Applied to HMRC to register for Gift Aid
- Constructed a new notice board at entrance to wood
- Updated website ([www.maryculterwoods.com](http://www.maryculterwoods.com))

## Financial review

### Brief statement of the charity's policy on reserves

MWT currently holds a small but growing reserve (£1626) in unrestricted funds. This is required to:

- Help fund the capital purchase of the wood (in the event that matched-funding is required).
- Provide a reserve for unexpected legal, fundraising or social media costs related to the purchase of the wood.

Upon successful purchase of the wood, the reserves policy will be reviewed

### Details of any deficit

None

### Donated facilities and services (if any)

None

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Inga Milne	
Full name(s)	INGA LIAN MILNE	EDWARD JOHN THOROGOOD
Position (e.g. Chair)	FUND-RAISING DIRECTOR	DIRECTOR (CHAIR)
Date	19.10.14	23.10.14

Signature(s)		
Full name(s)	DAVID EDWARD BRAINWOOD	TREVOR HASTINGS
Position (e.g. Chair)	Vice Chair Director	DIRECTOR (until 30/9/14)
Date	24/10/2014	25/10/14